St. Vincent de Paul Church 6001 N. University

Peoria, IL 61614

Dear St. Vincent de Paul Family,

Enclosed you will find some sample programs for you to look at as well as a book with the readings for the funeral Mass. Please pick **one Old Testament, one New Testament,** and a **Gospel** reading from the selections in the book. The choir will sing the Responsorial Psalm, 'Shepherd Me O God'.

The readings and the Prayers of the Faithful (Petitions) may be read by a family member or the clergy may read them. I have included a sheet with some petitions that you can use or you may add or write your own. Please keep the small blue book to give to those who will be reading at the Mass. Feel free to make copies or I can supply them.

Family members may place the Pall on the casket, and may also bring up the gifts of water and wine at the Offertory time.

**The Diocese of Peoria has a policy regarding 'Words of Remembrance'.**

**\*Only one person may speak.**

**\*The text must be submitted in writing and approved by the pastor or celebrant.**

**\*The remembrance is limited to 2-3 minutes (no more than one typewritten page).**

If **a remembrance does not meet these criteria, the pastor, celebrant, or liturgical coordinator, will help the family make arrangements. Family members may give more extensive reflections during the visitation, at the graveside, or the luncheon.**

I would be more than happy to supply a program for the Mass if you would like one.

For the program I will need the following information and I have included a form for you to fill out.

1. The readings that you have picked from the book
2. Pallbearers
3. Readers
4. Gift Bearers
5. Date of birth
6. Date of death
7. Place of the luncheon
8. The songs for the Mass--There is a song list and worksheet for the music included in the packet.

For the front of the program I need to know which picture you prefer. I can include a prayer for the back of the program or if you have a special poem or prayer I can include that. Some samples are also included.

Please call me with the information or you may e-mail me at ldonlan@svdpvikings.com if that is more convenient.

In Christ,

Lori Donlan

St. Vincent de Paul 309-691-3602x250

309-369-4867

**ST. VINCENT DE PAUL PARISH CATHOLIC FUNERAL FAMILY PLANNING WORKSHEET**

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Name of Funeral Home:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name of the Deceased: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_

Please print how you would like the deceased's name to appear on the program: \_ Date of Birth: \_ Date of Death: \_

***Family Contact:***

Name: Address: Phone: \_

Type of Liturgy: □Funeral Mass □ Funeral (no Mass)

Relationship to the Deceased: \_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Day/Date of Funeral: \_ Time: \_ Celebrant: Concelebrant: *(if applicable} \_* Deacon: *(if applicable} \_*

## The Visitation

□Liturgy of the Word □Rosary □Visitation Only

Place *(church, chapel or funeral home):* Date: **Time: \_** Who would you prefer to preside at the visitation? □Priest □ Deacon □Other Will there also be a visitation directly before the funeral? □Yes □ No Time? \_

## The Funeral

*Circle the appropriate statement below and provide any information requested beneath the statement.*

At the funeral, the body will be:

* 1. Present, and buried after the funeral
	2. Present in the form of cremated remains
	3. Present, and cremation will take place after the funeral
	4. Not present (Memorial Mass)

Burial location: (if applicable)

[ ]  Immediately following the funeral Mass

 [ ]  At a separate time. Date: \_

 **Scripture Selections:** (\*optional family participation)

Old Testament Reading: \*Lector: \_ New Testament Reading: \_ \*Lector: \_ Gospel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Music Selections:** (see additional sheet for music suggestions) Processional Song: Offertory Song:

Communion Song: Meditation Song: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recessional Song:

□Funeral Choir □Soloist/Other: \_

\*\*Our Music Director is Justin Lindsey and he can be reached at jlindsey@svdpvikings or (309) 691-3602 X253 for any questions regarding music.

**Other:** (\*optional family participation)

\*Placing of the Pall: \_\_\_\_\_\_

\*Prayers of the Faithful: \_

\*Presentation of the Gifts

\*Words of Remembrance: \_

\*Pallbearers: (if applicable)

**Funeral Luncheon:**

### Please check all that apply.

□We would like to use the SVdP parish hall for the funeral luncheon.

Funeral Luncheon Coordinator: Angie Aeschliman - 309-208-2916 or 309-243-9211

### \*Please note that the funeral luncheon team is not available to serve on a Saturday. Luncheons held in the parish hall on Saturdays must be catered.

□We will be hosting a luncheon at a separate location:

Location Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_

□The luncheon is open to the public, please include luncheon information on the program.

□The luncheon is private to the family only.

Time of the Luncheon:

[ ]  After the funeral \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Approx. Time

[ ]  After interment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approx. Time

**Funeral Program:**

Program Picture Choice:

[ ]  I have attached a picture for your use.

[ ]  You may use the photo from the obituary/I will ask the funeral home to send a photo to Lori at ldonlan@svdpvikings.com.

Back of program prayer choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Information:**

### Please feel free to call or email with any questions.

Father Stephen Willard: 309-691-3602 ext. 261

Lori Donlan: 309-691-3602x250 or ldonlan@svdpvikings.com